

## How to operate this lock – Head lock gates

If the BLUE 'POWER AVAILABLE' indicator is not illuminated please follow the instructions on the other side of this control pedestal.



### 1. To fill lock

Please make sure that all gates and sluices are closed and the RED indicator is illuminated. If not, please follow procedures **3 and 4** below before continuing.

If the lock is already full but the GREEN indicator is not illuminated you must still follow this operation before you can open the gates.

**Press ONCE the 'OPEN SLUICES' button.** The sluices will gradually open automatically and the GREEN indicator will flash while the lock is filling. This will take several minutes.

### 2. To open gates

**Wait** until the GREEN indicator has stopped flashing and is illuminated.

**Press and hold the 'OPEN GATES' button.**

### 3. To close gates

**Press and hold the 'CLOSE GATES' button.**

### 4. To close sluices

Make sure that gates are properly closed.

**Press ONCE the 'CLOSE SLUICES' button.** The GREEN indicator will go out and the sluices will close automatically until the RED indicator illuminates.

### For your safety

- Take your time. Never rush lock operation.
- Read and understand the lock operation instructions.
- Do not fend off with hands, feet or boat hooks.
- Be aware of bollards, steps and other tripping hazards.
- Do not run on the lock side or allow others to run.
- Use front and rear mooring lines and keep hands and fingers well away from cleats and bollards.
- Pay attention at all times and make sure that the boat does not become caught up as the lock is emptying.
- Keep children under close supervision and dogs on leads at all times.
- Stay close to the sluice controls whilst sluices are in operation. In an emergency you must close all sluices before dealing with the situation.

**EMERGENCY CONTACT DETAILS ARE CLEARLY DISPLAYED AT THE LOCK OFFICE.**

**In an EMERGENCY close the sluices immediately by pressing the 'CLOSE SLUICES' button ONCE.**

**When you leave this lock please CLOSE the gates behind you but leave the sluices OPEN.**

**Need help? Call 0800 80 70 60, clearly stating the name of this lock and ask to speak to the Duty Waterway Officer**

## How to operate this lock – Tail lock gates

If the BLUE 'POWER AVAILABLE' indicator is not illuminated please follow the instructions on the other side of this control pedestal.

### 1. To empty lock

Please make sure that all gates and sluices are closed and the RED indicator is illuminated. If not, please follow procedures **3 and 4** below before continuing.

If the lock is already empty but the GREEN indicator is not illuminated you must still follow this operation before you can open the gates.

**Press ONCE the 'OPEN SLUICES' button.** The sluices will gradually open automatically and the GREEN indicator will flash while the lock is draining. This will take several minutes.

### 2. To open gates

**Wait** until the GREEN indicator has stopped flashing and is illuminated.

**Press and hold the 'OPEN GATES' button.**

### 3. To close gates

**Press and hold the 'CLOSE GATES' button.**

### 4. To close sluices

Make sure that gates are properly closed.

**Press ONCE the 'CLOSE SLUICES' button.** The GREEN indicator will go out and the sluices will close automatically until the RED indicator illuminates.

**In an EMERGENCY close the sluices immediately by pressing the 'CLOSE SLUICES' button ONCE.**

**When you leave this lock please CLOSE the gates behind you but leave the sluices OPEN.**



### For your safety

- Take your time. Never rush lock operation.
- Read and understand the lock operation instructions.
- Do not fend off with hands, feet or boat hooks.
- Be aware of bollards, steps and other tripping hazards.
- Do not run on the lock side or allow others to run.
- Use front and rear mooring lines and keep hands and fingers well away from cleats and bollards.
- Pay attention at all times and make sure that the boat does not become caught up as the lock is emptying.
- Keep children under close supervision and dogs on leads at all times.
- Stay close to the sluice controls whilst sluices are in operation. In an emergency you must close all sluices before dealing with the situation.

**EMERGENCY CONTACT DETAILS ARE CLEARLY DISPLAYED AT THE LOCK OFFICE.**

**Need help? Call 0800 80 70 60, clearly stating the name of this lock and ask to speak to the Duty Waterway Officer**